

**THE RURAL MUNICIPALITY OF PINTO CREEK NO. 75**  
**January 15, 2026**

The Regular Meeting of the Council of the R.M. of Pinto Creek No. 75 held at the RM office on  
Dominion Avenue in Kincaid, Saskatchewan on  
Thursday, January 15, commencing at 8:00 AM.

**PRESENT:** Reeve: Glen MacKenzie  
Councillors: Div. 1 Denis Brisebois (Arrived at 8:30 am)  
Div. 2 Jean Bouffard  
Div. 3 Brennan Smith  
Div. 4 Arron Smith  
Div. 5 Spencer Gross  
Div. 6 Holly Ross  
Div. 7 Dale Schwab

Administrator: Roxanne Empey  
Assistant Melissa Badgery

Reeve Glen MacKenzie presiding.

**AGENDA:**

1/26 S. Gross: That the agenda attached to and forming part of these minutes be hereby  
adopted.

**CARRIED.**

**MINUTES:**

2/26 D. Schwab: That the minutes of the December 4<sup>th</sup>, 2025, regular meeting of council of  
the RM of Pinto Creek NO. 75 be approved as presented.

**CARRIED.**

3/26 D. Schwab: That the minutes of the December 9<sup>th</sup>, 2025, regular meeting of the council  
of the Village of Kincaid be accepted as presented.

**CARRIED.**

**LIST OF ACCOUNTS FOR APPROVAL:**

4/26 B. Smith: That the attached 'List of Accounts for Approval' dated January 14,  
2026 including checks numbering 1867 to 1896, Automatic Withdrawals,  
electronic fund transfers, and proposed payments totaling \$208,064.04 be  
approved for payment.

**CARRIED.**

**STATEMENT OF FINANCIAL ACTIVITIES:**

5/26 A. Smith: That the attached 'Statement of Financial Activities' for RM of Pinto Creek NO. 75, for the month ending December 31, 2025, be approved as presented.

**CARRIED.**

**STATEMENT OF FIANCIAL ACTIVITIES:**

6/26 J. Bouffard: That the attached 'Statement of Financial Activities' and the 'Bank Reconciliation' for the Village of Kincaid for the month ending December 31, 2025, be approved as presented.

**CARRIED.**

**ATTENDING – WILLIAM WAUGH, KINCAID FOREMAN (8:15 - 8:20 AM)**

Bill attended to meet all of council and give a report on public works in the Hamlet of Kincaid.

**COUNCILLOR DENIS BRISEBOIS ARRIVED AT 8:30 AM**

**ATTENDING – CODY MARSHALL, FOREMAN (8 - 8:35 AM)**

Cody attended to discuss public works.

Roads are icy. With the nice weather some culverts are starting to run. He plans on scraping the streets in Kincaid after it's frozen. He has been working on the graders. The truck does not require reflective tape if it has a beacon, so the tape is not needed on the truck box. The Mac truck dash has been repaired and seems to be working. Cody has also cleaned the shop, and he has a bucket of sand in the shop if we need to do some sanding.

It was noted we should try a soil sterilant (Valor/Authority) when spraying this year to possibly save on the number of times areas need to be sprayed. Spraying done in Kincaid this year will need to be done together with either Travis Hodgins or Cody Marshall and Bill Waugh.

**KINCAID MUSEUM:**

There was general discussion on the Kincaid Museum. The Village council had made the decision to close the museum. It was suggested that we get a list of donated items from Sharon Condie to see if they can be contacted. Afterward possibly contact someone from local boards to see if they want to display any of the items in their facilities. Some items could be packed up and stored in the old Village office as well. We may need to set a final date for items to be picked up. Melissa noted Carmen Onraet had offered to help with the Museum.

**KINCAID HOUSE DEMO:**

It was noted that there are three houses in Kincaid that the Village has tendered for demolition. (105 Dominion Ave. E; 260 Dominion Ave. W; and 101 Second St. W). Evan Klein, Klein's Construction was awarded the tender and plans are made to demolish and haul them to the landfill in spring 2026.

**INNOVATION FEDERAL CREDIT UNION – CHECK DEPOSIT:**

7/26 S. Gross: That resolution # 209/24 be hereby rescinded as the check scanner is not a feasible option at this time.

**CARRIED.**

**ATTENDING- KEVIN ROSS (10:50 AM)**

Kevin attended to discuss the seasonal road construction project ESE 28-9-9 W3M. Kevin thinks two more culvert are needed on the north end of the road, and a bit of a crown is needed for the entire ½ mile. He has dirt available on his dam bank, and there are also some rock piles that can still be used off his land. He was advised what the cost of the work is so far and is willing to pay the additional amounts to finish two more culvert and road crowing.

**CELL PHONE ALLOWANCES:**

8/26 A. Smith: That all employees of the Rural Municipality of Pinto Creek NO. 75 receive a \$20 per pay period cell phone allowance for use of their personal cell phones for municipal business.

**CARRIED.**

**KINCAID BANK ACCOUNTS:**

9/26 S. Gross: That upon closure of the Village of Kincaid Bank accounts at the Lafleche Credit Union, those balances be deposited into the Innovation Federal Credit Union under the name of the RM of Pinto Creek No. 75 in a separate savings account noted for the Hamlet of Kincaid.

**CARRIED.**

**KINCAID PROPERTY INSURANCE:**

10/26 B. Smith: That all necessary property and equipment owned by the Village of Kincaid be added to the RM of Pinto Creek No. 75 Property Insurance Policy through SARM effective October 1, 2026, upon expiration of their current property insurance policy.

**CARRIED.**

**DISCOUNT / PENALTY BYLAW:**

11/26 H. Ross: That the administrator prepare a new Tax Discount and Penalty bylaw for the next regular meeting of council. The new bylaw will include the current RM discount and penalty rates (*1% per month penalty and discounts of 6% to August 31, 5% to September 30, 4% to October 31, and 2% to November 30*), and it will repeal the Village of Kincaid Bylaw 7-17 for tax discounts and penalties.

**CARRIED.**

**GWR – REQUEST FOR LIGHTS AT CROSSING 75.13:**

12/26 H. Ross: That a letter be sent to Great Western Railway with a copy to the Ministry of Highways requesting flashing lights be placed at the railway crossing located on Highway #13 just west of Meyronne. (75.13-SSE 35-8-7 W3M)  
**CARRIED.**

**MAC TRUCK - SAFETY:**

13/26 A. Smith: That we have the safety check done on the Mac Gravel Truck. Check with Travis Palmier at Lafleche or there is a new person at Ponteix that can do them.  
**CARRIED.**

**SEASONAL ROAD CONSTRUCTION - ESE 28-9-9 W3M:**

14/26 S. Gross: That we install an additional 2 culverts (375mm) at the north end of the seasonal road construction project ESE 28-9-9 W3M. If the weather holds the culvert could possibly be installed in the next week. Cody can use the RM grader to make a small crown on the road and finish it up in the spring. Kevin Ross has agreed to pay for the additional cost to complete this work.  
**CARRIED.**

**ASBESTOS – MEYRONNE BUILDINGS:**

15/26 A. Smith: That we have both buildings scheduled for demolition in the Hamlet of Meyronne tested for contamination prior to demolition. (Old lumber yard Lots 9 & 10 Blk 2 Plan B3836; Lots 11 & 12 Blk 10 Plan G744)  
**CARRIED.**

**ATTENDING – CODY MARSHALL, FOREMAN (11:00 - 11:15 AM)**

Cody returned to the meeting to discuss possible culvert installation while weather is holding, and to discuss spraying of roads with soil sterilant. May need to install a curtain on the boom of the sprayer.

**SEASONAL ROAD CONSTRUCTION- ESE 28-9-9 W3M:**

16/26 S. Gross: That we hire Dave Smith to load and haul rock and dirt to complete the seasonal road construction ESE 28-9-9 W3M.  
**CARRIED.**

**FAIR WAGE POLICIES - RESCINDED:**

17/26 H. Ross: That we hereby rescind all Fair Wage policies for the RM of Pinto Creek No. 75 and instead, have the CAO, Roxanne Empey submit annual wage proposals to council each year after employee reviews are complete.  
**CARRIED.**

**2026 EMPLOYEE WAGE PROPOSAL:**

18/26 H. Ross: That we accept the increase in wage proposal as submitted by the CAO, Roxanne Empey. (Employee Contracts to be drawn up and signed by both parties)

**CARRIED.**

**APAS - 2026:**

19/26 S. Gross: That we obtain membership in APAS for 2026. (\$11,563.86)

**CARRIED.**

**REGULAR MEETING DATES/TIMES:**

20/26 S. Gross: That regular meeting dates and times remain the same; the second Thursday of every month starting at 8:00 am local time.

**CARRIED.**

**PROPERTY SALE –LOT N PLAN 74SC05804 (OLD CAR WASH):**

21/26 B. Smith: That the RM of Pinto Creek NO. 75 remove the fuel tank and vehicles as soon as possible from Lot N Plan 74SC05804, and as soon as the Sale Agreement to Wilhem Neufeld is signed by both parties, and;  
That upon receiving full payment of \$5,000 for Lot N Plan 74SC05804, the property will be transferred into his name.

**CARRIED.**

**LOTS 23 & 24 BLOCK 10 PLAN V2353:**

22/26 A. Smith: That we respond to Dariel Welms request to purchase Lots 23 & 24 Block 10 Plan V2353 with the following offer:  
The RM of Pinto Creek No. 75 agrees to sell Lots 23 & 24 Blk 10 Plan V2353 to Dariel Welms at the rate of \$25 per frontage foot (\$1250 each or \$2500 in total), and further;  
That pursuant to Bylaw #1-2018 of the Village of Kincaid, we also agree to provide a 100% Municipal Tax Abatement in each of the first two years immediately upon completion of a house being moved onto the property.

**CARRIED.**

**COUNCILLOR DENIS BRISEBOIS LEFT MEETING AT 3:15 PM**

**KINCAID LANDFILL – COMPACT/COVER:**

23/26 A. Smith: That we contact Clint Lamotte, Chuck's Backhoe Ltd. to get a price for the compact and cover at the Kincaid Landfill for 2026.

**CARRIED.**

**KINCAID WELL RENTAL LEASE AGREEMENT:**

24/26 J. Bouffard: That we contact Donna Gilham to discuss the Well Rental Lease Agreement for the Kincaid Water Well. The agreement is currently for \$1000/year. The end date is 2032. Further information is needed from her regarding shortening the length of the agreement if the well is no longer needed, additionally we need to inquire what they would like to see happen with the well once Kincaid has a new water system in place.

**CARRIED.**

**SASK LOTTERIES COMMUNITY GRANT PROGRAM:**

25/26 S. Gross: That for the purposes of the Saskatchewan Lotteries Trust Fund Community Grant Program, we hereby allocate a portion of our population to the Village of Hazenmore for 2027. The remaining population/funds will be for project applications in Kincaid or Meyronne.  
Village of Hazenmore 125 @ \$7.95/capita \$994

**CARRIED.**

**UNPAID KINCAID FIRE DEPARTMENT CALL OUT:**

26/26 H. Ross: That at the request of the Kincaid Rural Fire Department and in accordance with section 369 (1)(d) of *The Municipalities Act*, we hereby add the cost of the fire call out fee to the property located SE 35-08-07 W3M (\$1770.00).

**CARRIED.**

**COUNCILLOR DENIS BRISEBOIS RETURNED TO THE MEETING AT 3:45 PM**

**RM#45 – SUPPORT RESOLUTION TO SARM:**

27/26 H. Ross: That we hereby support the following resolution submitted to the SARM annual convention by the RM of Mankota NO. 45:

WHEREAS the fines for violating the Farm Security Act (the Act) are insufficient (\$10,000 per contravention); and

WHEREAS farmland has increased in value by over 13% from 2022 to 2025, and 300%-500% since 2007 while input costs have increased exponentially and crop prices have fallen; and

WHEREAS the Farm Security Board (FSB) and the farmland owners committee are underfunded and understaffed for the responsibility they look after;

BE IT RESOLVED that SARM lobby the provincial government to increase the penalties for foreign investment in Saskatchewan farms and farmland; and to exclude any entity from owning farmland that is in any part financed or owned by any non-Canadian;

BE IT FURTHER RESOLVED that SARM lobby the provincial government to extend the three-person committee on farmland ownership; and that the provincial government direct the FSB to audit the source of financing for corporations that own/buy farmland in Saskatchewan.

**CARRIED.**

**ADMINISTRATOR SALARY:**

28/26 S. Gross: That Roxanne Empey, CAO salary, be increased to \$100,000 per year in 2026.

**CARRIED.**

**ADJOURN:**

29/26 D. Schwab: That this meeting be now adjourned (3:50 pm).

**CARRIED.**

Submitted to and approved by Council this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator